

**Resolution of the Demarest Governing Body
Resolution No. 088-26
April 13, 2026**

Council Member	Motion	Second	Yes	No	Abstain	Absent
Slowikowski		✓	✓			
Carmeli						✓
Collins	✓		✓			
Fox						✓
Marks			✓			
Reiss						✓

TITLE: APPROVING PAYMENT #1 FOR BALITANO CONTRACTOR – GAZEBO REFURBISHMENT

=====

BE IT RESOLVED, by the Mayor and Council of the Borough of Demarest, Bergen County, New Jersey that the contract for the Nancy Woods Memorial Peace Site Gazebo Improvements project is currently under construction by Balitano Contracting Company, Incorporated, 298 Forest Road, Fort Lee, New Jersey 07024 in accordance with the Plans and Specifications, as directed by the Borough Special Projects Engineer. The said construction is hereby accepted for Payment No. 1 in the amount of One Hundred Sixteen Thousand, Six Hundred Twenty Dollars and Zero Cents (\$116,620.00) is hereby approved.

APPROVED:



Brian Bernstein, Mayor

CERTIFICATION OF CFO


I, Andrea Diekmann Johe, do hereby certify the availability of funds for the expenditure referenced herein.



Andrea Diekmann Johe, CFO

CERTIFICATION

I, Julie Falkenstern, Borough Clerk, of the Borough of Demarest, in the County of Bergen and the State of New Jersey do hereby certify that the foregoing Resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting on April 13, 2026.



Julie Falkenstern, RMC
Borough Clerk



EXPERIENCED
DEDICATED
RESPONSIVE

negliagroup.com

Via E-mail

April 8, 2026

Julie Falkenstern, Borough Administrator/Acting Borough Clerk
Borough of Demarest
118 Serpentine Road
Demarest, NJ 07627

Re: Nancy Woods Memorial Peace Site Gazebo Improvements
Borough of Demarest
Bergen County, New Jersey
Neglia Project No.: DEMAMUN24.010

Dear Ms. Falkenstern:

Enclosed, please find the following information with regard to the above-referenced project, which reflects the work performed at the Nancy Woods Memorial Peace Site, performed by Balitano Contracting Company, Incorporated.

- Engineer's Certificate N^o 1 in the amount of One Hundred Sixteen Thousand, Six Hundred Twenty Dollars and Zero Cents (\$116,620.00).
- Payment Voucher N^o 1 in the amount of One Hundred Sixteen Thousand, Six Hundred Twenty Dollars and Zero Cents (\$116,620.00).
- Payment Resolution N^o 1 in the amount of One Hundred Sixteen Thousand, Six Hundred Twenty Dollars and Zero Cents (\$116,620.00).
- Certified Payrolls.

Kindly review these documents and process this information at the next Mayor and Council meeting.

We trust you will find the above in order. Should you have any questions or require additional information, please do not hesitate to contact the undersigned.

Very Truly Yours,
Neglia Group



John J. Dunlea, P.E., P.P., C.M.E.
Senior Manager
jdunlea@negliagroup.com

cc: Andrea Diekmann Johe, Borough CFO/Treasurer (*via: email*)
Jason Menzella, Neglia Group (*via: email*)

34 Park Avenue
PO Box 426
Lyndhurst, NJ 07071
p. 201.939.8805 f. 201.939.0846

200 Central Avenue
Suite 102
Mountainside, NJ 07092
p. 201.939.8805 f. 732.943.7249

**HEGLIA GROUP
ENGINEER'S CERTIFICATE NO. 1**

MUNICIPALITY: Borough of Camden
 PROJECT: Henry Woods Memorial Phase 2a Garbage Improvements
 CONTRACTOR: Balkas Contracting Company, Incorporated
 298 Front Road
 Easton, NJ 07025


SHEET: 1 of 1
 DATE: April, 2023
 NCMA FILE NO.: 06/11/2023/12417

Henry Woods Memorial Phase 2a Garbage Improvements

ITEM NO	DESCRIPTION	UNIT	CONTRACT QUANTITY	EXTRA OR SUPPL.	REDUCTION	PREVIOUS ESTIMATE	QTY. THIS ESTIMATE	QUANTITY TO DATE	UNIT PRICE	AMOUNT THIS EST.	AMOUNT EXTRA	AMOUNT REDUCTION	AMOUNT TO DATE
1	1/4" Section 1 Cement Base	L.S.	1				100	100	\$ 30,000.00	\$ 30,000.00	\$ -	\$ -	\$ 30,000.00
2	Clearing Site	L.S.	1				100	100	\$ 20,000.00	\$ 20,000.00	\$ -	\$ -	\$ 20,000.00
3	Soil Excavation 8' x 4' x 1' Control Material	L.S.	1				100	100	\$ 8,000.00	\$ 8,000.00	\$ -	\$ -	\$ 8,000.00
4	Earthwork	L.S.	1						\$ 40,000.00	\$ -	\$ -	\$ -	\$ -
5	2" X 12" Concrete Vertical Curb	L.F.	15						\$ 3,000.00	\$ -	\$ -	\$ -	\$ -
6	Stamped Concrete Sidewalk, 4" Thick	S.Y.	125						\$ 3,750.00	\$ -	\$ -	\$ -	\$ -
7	French Asphalt Embankment Refinements	LINE	11						\$ 20.00	\$ -	\$ -	\$ -	\$ -
8	Topsoil Spreading, 4" Thick	S.Y.	100						\$ 33.00	\$ -	\$ -	\$ -	\$ -
9	Rebar and Retention System	UNIT	2			200	200	\$ 1,500.00	\$ 2,250.00	\$ -	\$ -	\$ -	\$ 2,250.00
10	Tree Removal (6" to 12" Diameter)	UNIT	2			200	200	\$ 1,000.00	\$ 2,000.00	\$ -	\$ -	\$ -	\$ 2,000.00
11	Aspen/White Birch (8" to 12")	UNIT	20						\$ 20.00	\$ -	\$ -	\$ -	\$ -
12	100 Virginia Loblolly Pine (12" to 18" Diameter)	UNIT	20						\$ 100.00	\$ -	\$ -	\$ -	\$ -
13	Pinus L. Loblolly Pine (12" to 18" Diameter)	UNIT	20						\$ 50.00	\$ -	\$ -	\$ -	\$ -
14	Pinus Virginia Loblolly Pine (12" to 18" Diameter)	UNIT	20						\$ 50.00	\$ -	\$ -	\$ -	\$ -
15	Gravel Retention	L.S.	1			0.00	0.00	\$ 20,000.00	\$ -	\$ -	\$ -	\$ -	\$ -
16	Contract Allowance for Testing and Detection of Unsat. Material	ALLOW	1						\$ 10,000.00	\$ -	\$ -	\$ -	\$ -
17	Contract Allowance for Unsat. Material	ALLOW	1						\$ 10,000.00	\$ -	\$ -	\$ -	\$ -
18	Final Cleanup	L.S.	1						\$ 10,000.00	\$ -	\$ -	\$ -	\$ -
								TOTAL		\$ 118,000.00	\$ -	\$ -	\$ 118,000.00

NOTES: _____ CONTRACT PRICE: \$ 359,500.00 TOTAL AMOUNT TO DATE: \$ 118,000.00
 EXTRA & SUPPLEMENTAL: \$ - P.A.S. 3%: \$ 2,385.00
 TOTAL: \$ 359,500.00 BALANCE: \$ 118,000.00
 REDUCTIONS: \$ - LESS PREVIOUS PAYMENT: \$ -
 ADJUSTED AMOUNT: \$ 359,500.00 AMOUNT DUE: \$ 118,000.00

APPROVED: _____
 ENGINEER _____
 CM DEPARTMENT _____

CONTRACTOR: 
 CONTRACTOR: _____
By signing this certificate, the contractor certifies that the work has been completed in accordance with the contract documents and that the amount shown is the correct amount due to the contractor as of the date of this certificate. The contractor shall be responsible for the accuracy of the information provided herein.

2024 Salary Ordinance

NOTES

Executive, Administrative and DPW Clerk/Administrator/QPA	Employee	2025	
	Julie Falkenstam	\$ 167,945.11	
Deputy Borough Clerk/Land Use Secretary	Michael Grieco	\$ 66,950.00	

3% except where noted

passed in 7/24
 as CFO 7/14 6/25
 90K 82,897.60 65,920.00

Finance Clerk	Andrea Diekmann-Jone		
Tax Collector	Debra Mai	\$ 30,141.13	
Finance Clerk	New person	50-70K	
Technical Assistant		\$ 72,830.25	
Administrative Assistant	Lee Campbell	\$ 57,914.53	
Administrative Assistant	Lee Campbell	\$ 5,000.00	same
Administrative Assistant	Dot Haight	\$ 1,000.00	same
Finance Assistant	Shiv	\$ 60,000.00	already done

\$ 26,707.90

Zoning Officer	michael	\$ 10,300.00	
Plumbing Sub Code Official	brian	\$ 18,955.21	
Electrical Sub Code Official	mike	\$ 20,517.13	
Fire Marshal	alan	\$ 8,864.72	
Fire Protection Sub Code Official	alan	\$ 9,165.47	
Superintendent DPW	dan	\$ 12,000.00	No change
Municipal Recycling Coordinator	eric	\$ 2,500.00	No change
Assessment Search Officer	julie	\$ 500.00	
Tax Search Officer	andrea	\$ 500.00	
Municipal Housing Liaison	jude	\$ 5,000.00	paid from Affordable Housing Trust
Mayor		\$ 5,000.00	no change
Councilmembers		\$ 3,000.00	no change
Part-Time			2025
Payroll Clerk	Joshua Sattles	\$ 36,000.00	no change
Finance Assistant			

Code Enforcement Officer	Joe Faulbron	\$ 28.00	rounded
Special Police (Class 1)		\$ 28.27	
Special Police (Class 2)		\$ 31.36	
Season Help			
Summer Program		2025	

Director		Need to get	Set by Recreation Commission
Assistant Director		and include	Set by Recreation Commission
Supervisors		In resolution	Set by Recreation Commission
Counselor			Set by Recreation Commission
Enrichment Specialist (annual)			Set by Recreation Commission

Separate agreement, exempt under contract not on resolution			
Anthony Dimitradis	only retro to June 1 2024 separate reso	\$	254,783.44 per separation agreement
Frank		\$	240,000.00 per contract
Brian		\$	204,000.00 per contract
Jason		\$	125,445.06 per contract