

Resolution of the Demarest Governing Body

**Resolution No. 204-24
December 9, 2024**

Council Member	Motion	Second	Yes	No	Abstain	Absent
Jiang			✓			
Fox			✓			
Marks			✓			
Slowikowski	✓		✓			
Reiss			✓			
Collins		✓	✓			

TITLE: RESOLUTION AUTHORIZING ENGINEERING SERVICES FOR DAM INSPECTION

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WHEREAS, the Borough of Demarest has a need for engineering services related to the required periodic inspection of the Davies Arboretum Dam; and

WHEREAS, the Borough received a proposal dated November 18, 2024 from Colliers Engineering & Design to provide those services, attached, for the sum of \$8,500.00; and

WHEREAS, the appointment and the contract are exempted from the competitive bidding requirements of the Local Public Contracts Law, (NJSA 40A:11-1 et. Seq.) as "Professional Services", pursuant to NJSA 40A:11-5(1)(a); and

WHEREAS, the vendor is the currently appointed 2024 Borough Engineer for the Borough of Demarest and the Mayor and Council awarded said 2024 contract pursuant to the provisions of NJSA 19:44A-20.5; and

WHEREAS, the Chief Financial Officer has certified that funds are available in account 01-2010-20-165-2020;

NOW THEREFORE, BE IT RESOLVED, by the Borough of Demarest that the Borough Administrator is authorized to execute the agreement to authorize Colliers Engineering & Design to perform the work described herein not to exceed \$8,500.00, a copy of which is annexed to this Resolution.

APPROVED:



Mayor Brian Bernstein

CERTIFICATION

I, Julie Falkenstern, Acting Borough Clerk, of the Borough of Demarest, in the County of Bergen and the State of New Jersey do hereby certify that the foregoing Resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting on December 9, 2024



Julie Falkenstern, Acting Borough Clerk

Client Authorization Form

Date: November 18, 2024
Client: Julie Falkenstern, Administrator
Project Name: Davies Arboretum Dam Inspection
Task Name: Inspection & Report
Project No.: DEB0071P

We request your review and authorization of services as outlined below in order to proceed:

Services requested by: Borough of Demarest

Description of service contract scope:

Colliers Engineering & Design, Inc. (CED) proposes to provide the following service(s):

- Complete an Inspection Report, Visual Inspection Checklist and Operation & Maintenance (O&M) Manual for the Davies Arboretum Dam.
- Perform a *Regular Inspection* of the dam based on the "Guidelines for Inspection of Existing Dams" by the New Jersey Department of Environmental Protection.
- The previous report will be used as reference.
- Exclusions:
 - Structural Analysis
 - Subsurface Investigation
 - Topographic Survey
 - Hydrologic/Hydraulic Analysis
 - Permitting

The Business Terms and Conditions of the original contract shall still apply.

Services outlined above shall be invoiced:

Per diem/hourly

Lump sum

Payment terms are NET30 of receipt of invoice.

Estimated Budget = \$ 8,500.00

Fee = \$ _____

I (we) hereby authorize the services to proceed as outlined above:

Signer's Name (Print)

Signature

Date

Client Authorization Form prepared by:

Nick Chelius

Project Manager's Name (Print)

Project Manager's Signature

11/18/2024

Please sign the form where indicated & email or mail to Colliers Engineering & Design for our records.